

POLICY RELATING TO  
THE ACCEPTABLE USE OF DISTRICT TECHNOLOGIES

I. User Contract

Technology Equipment/Resource Contract

We are pleased to make available to students, faculty and community members a variety of technologies. The Quemado Independent School District strongly believes in the educational value of these technologies and recognizes the potential impact on our curriculum and student learning in our District. Our goal in providing these technologies is to promote educational excellence by facilitating resource sharing, innovation, and communication. The Quemado Independent School District #2 will make every effort to protect students and teachers from any misuses or abuses as a result of their experiences with an information service. All users must be continuously on guard to avoid inappropriate and illegal interaction with the information service. Please read this document carefully. When signed by you and, if appropriate, you guardian/parent, it becomes a legally binding contract. We must have you initials and signature, and that of you guardian/parent before we can provide you with access to district technologies.

Listed below are the provisions of this contract. If any user violates these provisions, access to the technologies/information service will be denied and the user will be subject to legal and disciplinary action

II. Terms and Conditions of this Contract

A. Personal Responsibility

As a representative and member of this district, I will accept personal responsibility for reporting any misuse of the technologies/network system to the teacher, technology coordinator or an administrator. Misuse can come in many forms, but it is commonly viewed as any message sent or received that indicates or suggests pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described below. In grades 7 - 12, a user fee will be assessed for the use of all technologies. A community member using the technologies will be assessed either a one time fee or an annual fee, depending on usage.

B. Acceptable Use

The use of the district technologies must be in support of education and research, and the educational goals and objectives of Quemado Independent School District #2. I am personally responsible for this provision at all times when using the technologies.

Use of other organization's networks or computing resources must comply with rules appropriate to the network. Transmission of any material in violation of any United States or other state organization is prohibited. This includes but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret. Use of commercial activities by for-profit institutions is not acceptable. Use of product advertisement or political lobbying is also prohibited.

I am aware that the inappropriate use of the technologies/electronic information resources can be a violation of local, state, and federal laws and that I can be prosecuted for violating those laws.

### C. Privileges

The use of the technologies/information system is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. Each person who is authorized to use the technologies must practice appropriate behavior at all times. If inappropriate behavior occurs, the administration, staff, or faculty of the Quemado Independent School District #2 will request that the student is denied the use of the information system/technologies for as long as the student attends Quemado ISD#2.

### D. Network Etiquette and Privacy

You are expected to abide by the accepted rules of network etiquette. These rules include but are not limited to the follow:

BE POLITE. Never send, or encourage other to send abusive messages.

USE APPROPRIATE LANGUAGE. Remember that you are a representative of our school and District on a non-private system. You may be alone with you computer, but what you say and do can be viewed globally! Never swear, use vulgarities, or any other inappropriate language. Illegal activities of any kind are strictly forbidden.

DO NOT REVEAL YOU HOME ADDRESS OR PERSONAL PHONE NUMBER, OR THE ADDRESSES AND PHONE NUMBERS OF STUDENTS OR COLLEAGUES.

ELECTRONIC MAIL. Electronic mail (E-mail) is not allowed to be used by students.

DISRUPTIONS. Do not use the network in any way that would disrupt use of the network by others.

## OTHER CONSIDERATIONS

Do be brief. Fewer people will bother to read a long message.

Do minimize spelling errors and make sure your message is easy to understand and read.

Do use accurate and descriptive titles for you articles. Tell people what it is about before they read it.

Do get the most appropriate audience for you message, not the widest.

Do remember that humor and satire are very often misinterpreted.

Do remember that if you post to multiple groups, specify all groups in a single message.

Do cite references for any facts you present.

Do keep signatures brief.

Do remember that all network users are human beings. Don't "attack" correspondents; persuade them with facts.

Do post only to groups you know

### E. Services

The Quemado Independent School District makes no warranties of any kind, whether expressed or implied, for the technologies/services it is providing. The District will not be responsible for any damages suffered while using these technologies. These damages include loss of data as a result of delays, nondeliveries, misdeliveries, or service interruptions caused by the system or your errors or omissions, or any type of equipment failure. Use of any information obtained via the technologies/services is at your own risk. The Quemado Independent School District #2 specifically disclaims any responsibility for the accuracy of information obtained through its services.

### F. Security

Security on any computer system is a high priority because there are so many users. If you identify a security problem, notify the technology coordinator at once. Never demonstrate the problem to other users. Never use another individual's account. All use of the system must be under your own account. Any user identified as a security risk will be denied access to the information system and will be subject to disciplinary action.

#### G. Vandalism

Vandalism is defined as any malicious attempt to harm or destroy data equipment belonging to the district, to another user or any other agencies or networks that are connected to the system. This includes, but is not limited to the uploading or creation of computer viruses or causing damage to any component of technology provided. Any vandalism will result in the loss of the use of technologies for as long as the student attends Quemado ISD #2, disciplinary action per the Assertive Discipline Plan, and legal referral when deemed appropriate.

#### H. Updating

The information service may occasionally require new registration and account information from you to continue the service. You must notify the technology coordinator of any changes in your account information

QUEMADO HIGH SCHOOL

SIGNATURE PAGE  
2002-2003 School Year

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

ACCEPTABLE USE POLICY FOR USE OF TECHNOLOGY  
STUDENT

I understand and will abide by the provisions and conditions of this contract. I understand that any violations of the above provisions will result in disciplinary actions, the revoking of my user privileges for as long as I attend Quemado ISD#2, and appropriate legal action. I also agree to report any misuse of the technologies to the appropriate staff member, teacher, or the technology coordinator.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

PARENT OR GUARDIAN:

Students at Quemado ISD#2 must also have the signature of a parent or guardian who has read this contract.

As the parent or guardian of this student, I have read this contract and understand that it is designed for educational purposes. I understand that it is impossible for the Quemado Independent School District #2 to monitor all actions, or to restrict access to all controversial materials, and I will not hold the District responsible for materials acquired on the network. I also agree to report any misuse of the information system to the technology coordinator.

If the student violates these provisions, access to the technologies will be denied for as long as he or she attends Quemado ISD#2 and may be subject to legal and disciplinary action.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

DISCIPLINE POLICY

I have read and understand the Discipline Policy of Independent School District #2.

Student's Name \_\_\_\_\_ Date \_\_\_\_\_